Presentation Title

Name/affiliations

VA HEALTH CARE | Defining **EXCELLENCE** in the 21st Century

Veterans Health Administration

Title: [Thank you]

- It's nice to start out with a slide thanking the committee for reviewing your work

- Tip: when presenting to the Community Engagement Committee (CEC), be sure to make direct eye contact with the Veteran members ~ not others who may be sitting in the room observing

Title: [How the Committee can help (or similar title)]

- Here is where you introduce your three questions that frame your presentation

- It's nice for the committee to see these questions up front ~ this way when they are reviewing your materials (prior to the talk), and watching your presentation, they know how to focus their feedback

- Example questions:
  - Help with recruitment strategies?
  - How should the findings be disseminated to non-academic audiences?
  - Feedback on intervention materials to make them more Veteran-focused?

Title: [Outline for the presentation]

- Roadmap: bullet point list of what your talk will be about

Title(s): [Body of presentation]

- The next few slides should be the body of your presentation ~ aim for around 5 slides (can be fewer than 5)

- Ideally these slides should not be text-heavy, but rather serve as talking points to facilitate discussion

- Minimize scientific jargon as much as possible ~ if you must use jargon, please explain the concepts/ideas and use examples to illustrate

- Our CEC members actively engage in discussion throughout the presentation ~ the meeting is highly interactive

This slide is meant for a large graphic or image only, with a slide title. No text other than a title.

Title: [How the Committee can help (or similar title)]

- Present your three questions again to facilitate more discussion

- You can present the questions all on one slide or on separate slides ~ choose the format you feel will best facilitate discussion

Email addresses, etc.

YOUR CONTACT INFO GOES HERE